

Upper Deverills Parish Council

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 12 July 2017 at 6.30pm.

Present: Councillors Richard Cousens (Chair); Bridget Beattie (Vice Chair), Colin Hirons; Louise Stratton (arrived at 6.50pm).

In attendance: The Parish Clerk Christine Fordham.

Public Question Time

1. **Acceptance of Apologies for Absence (048/17)**

Cllr David Croot (holiday); all apologies were accepted

2. **Dispensations (049/17)**

No requests had been received

3. **Declarations of Interest (050/17)** None

4. **Exclusion of the Press and Public (051/17)**

No reasons were given to exclude the press and public.

5. **Minutes of the Council Meetings held on 10 May and 5 June(052/17)**

It was proposed by Cllr Beattie, seconded by Cllr Hirons that the minutes of the meeting of the Council held on 10 May be accepted as a true record; all were in favour and the minutes were duly signed.

It was proposed by Cllr Hirons, seconded by Cllr Beattie that the minutes of the meeting of the Council held on 5 June be accepted as a true record; all were in favour and the minutes were duly signed.

6. **Matters Arising(053/17)**

The SID was in place and appeared to be having a positive effect on the speed of the traffic through the villages

7. **Reports from Visitors (054/17)** None

8. **Broadband Action Group (055/17)**

Tim Watts had advised the Council that Brixton Deverill was definitely included in the next upgrade programme and that they were ensuring WCC were continuing to progress the scheme. The Council thanked the BAG for all their hard work and continued pressure on WCC to ensure delivery of the upgrade.

9. **Chairman's Announcements(056/17)** None

10. **Parish Steward (057/17)** *Cllr Stratton arrived at this point*

The Chair had met informally with the Steward and asked him to clear the visibility splay at the junction of Hindon Road and the A350, as well as to dig out the Culvert in Hindon Road. The Chair has also dug out the ditch at the entrance to the sump. On discussion it was proposed by Cllr Stratton, seconded by Cllr Beattie that the Chair arrange a site meeting in early September with the County Councillor, WCC and the Parish Steward to talk about the flooding issues; all were in favour. Cllr Fleur De Rhe Phillippe would also be formally asked to attend the September meeting.

11. **Highways issues, (058/17)**

The SID had been successfully deployed; the battery had lasted approximately 2 weeks and took about 6 hours to re-charge; the Council had been advised that more power was needed on bright days. On discussion it was agreed that it would next be deployed in Kingston Deverill.

Cllr Beattie would be holding a site meeting to discuss the provision and cost of a further post to be used for siting the SID outside Burton Farm.

12. Neighbourhood Tasking Group(059/17)

Cllr Beattie advised that poor performance figures had been reported for the 101 scheme. Cllr Beattie advised the group that the Council had purchased its own SID; speeding was a major issue in the area.

13 Rights of Way (060/17) Nothing reported

14. Timetable for Policy review (061/17)

The Clerk circulated a list of policies with a proposed review date: Standing Orders, Financial Regulations and Insurance provision in May, all other Operational Policies in September, all other Finance policies in November, Communications and People Policies in January. Upper Deverills Parish Council had agreed to adopt the WCC Code of Conduct and this would be reviewed as required. The draft Risk assessment for the operation of the SID would be circulated for official adoption in September along with a review of the other Risk Assessments. The timetable was agreed.

15. Defibrillator (062/17)

The Clerk had circulated outline costs for the provision and installation of a defibrillator in the Parish. On discussion it was agreed that as the villages were so widespread, with no natural centre, and given the high cost and the provision of a unit at Longbridge Deverill, that it would not be appropriate to purchase a defibrillator at this point.

16. Clerk's Report (063/17)

- a) The Clerk had received a query from the external auditors as she had allowed the public one additional day to view the accounts; the notice had been amended.

The Chair reported that he had received very positive feedback on the format of Newsletter this year.

17. Correspondence (064/17)

- a) WALC of 12.5.17 – Newsletter
- b) PCS-UK of 22.5.17 – Community Defibrillators.
- c) WCC of 23.5.17 – Big Pledge Sign up
- d) WCC of 24.5.17 – CATG Agenda
- e) WCC of 26.5.17 – Highways Newsletter May 17
- f) .Wiltshire Police of 13.6.17 – Parish and Town Council Survey
- g) WCC pf 6.6.17 – Learn Direct ICT courses
- h) Wessex Water of 21.6.17 – Community Resilience Funding
- i) WALC Newsletter of June 2017
- j) CAB of 21.6.17 – Appeal for Funds
- k) WCC of 24.6.17 – Minutes of NTG held on 13.6.17
- l) WCC Highways of 3.7.17 – Highways Newsletter July 17
- m) Police and Crime Commissioner of 4.7.17 – Community Action Fund
- n) WALC of 6.7.17 – Training Courses

18. Planning(065/17)

- a) Application 17/04974/FUL - 94 Monkton Deverill. Change of use from agricultural to “residential amenity” (erection of wooden summer house). On discussion Councillors considered that the following points needed to be taken into account when the application was considered: would approval set a precedent for similar developments in the valley; is there a possibility that a later application for change of use to a permanent building would be approved; visual impact and conformity to ANOB planning restrictions. Should the WCC be minded to approve the application then it was suggested that natural screening would be needed. A draft reply would be circulated to Councillors before being submitted to WCC.

- b) Sutton Veny Chicken Farm. The Planning application was due to be considered on 26.7.17; Cllr Croot would attend.
- c) Application 17/05449/TCA of 7.6.17, The School House, Kingston Deverill. Work to trees in a conservation area. There had been no comments from Councillors when circulated.
- d) WCC of 26.5.17 and 20.6– Planning Training events.
- e) WCC of 21.6.17 – Draft Housing Site Allocations Plan, notification of consultation.
- f) WCC of 29.6.17 – Introduction of Electronic planning applications
- g) Summaries dated 12.5., 19.5,26.5, 9.6, 16.6, 23.6, 30.6, 7.7.17

19. **Payments (066/17)**

| Payee | Description | Amount £ | Cheque No. |
|---------------------------|--|--------------------|--------------------|
| Mrs C D Fordham | Salary 11.5.17 to 10.7.17 | 466.40 | Electronic payment |
| | Expenses advance from 11.5.17 to 10.7.17 | 40.00 | |
| | Total | 504.40 | |
| Pandora Signs | Speed Indicator Device | 2395.00 | Electronic Payment |
| | Battery Charger | 110.00 | |
| | Delivery | 30.00 | |
| | VAT | 507 | |
| | Total | 3042.00 | |
| Profile Business Supplies | Printing Annual Newsletter and delivery | Total 68.00 | Electronic Payment |
| DCK Beavers | Payroll processing | 25.00 | Electronic Payment |
| | VAT | 5.00 | |
| | Total | 30.00 | |
| Unity Trust Bank | Service Charge | Total 18.00 | Taken on 30.6.17 |
| ICO | Data Protection Registration | Total 35.00 | DD on 19.5.17 |

Under the Local Government Act 1972 (Sch 2) the approval of the cheques and electronic payment, was proposed by Cllr Beattie, seconded by Cllr Stratton; all Councillors were in favour and the cheques were duly signed.

20. Council Website(067/17)

The Website had been transferred to the new host. The only issues so far had been that the slide show did not seem to be working and this had been reported. The Clerk intended to stop updating the original website from 31 July and direct any enquirers to the new website. The Clerk would start to migrate data from the old website as time allowed - the main priority would be previous minutes

21.Items for Parish Newsletter and Notice Boards (068/17)

The Chair would draft an article for the Newsletter

22.Date of Next meeting(157/16)

The next meeting of Upper Deverills Parish Council will be held on Wednesday 13 September 2017 at 6.30pm in the Kingston Deverill Village Hall.

The meeting closed at 8.00pm

Date:

Signed:

Cllr Cousens
Chair